



Job Description

WARDROBE ASSISTANT

Reports to Head of Wardrobe

The Show

Featuring her much loved songs, TINA – The Tina Turner Musical is written by Olivier Award-winning playwright Katori Hall and directed by the internationally acclaimed Phyllida Lloyd. Opened in 2018 the show plays at the Aldwych Theatre in London's West End.

Purpose of Job

The Wardrobe Assistant is responsible assisting the Head of Wardrobe in the preparation and maintenance of all costumes. The Designer's original specification and look of the production must be maintained.

Duties and Responsibilities Include

- Learning all dressing plots in order to cover the dressers.
- Recognise where maintenance work needs to be carried out on a costume and report to the Head of Wardrobe.
- Report any losses and unsafe practices in dressing rooms to the Head of Wardrobe.
- Work collaboratively with other departments, particularly the Wigs, Hair and Makeup department, to ensure the smooth running of the show.
- To ensure all costumes are cleaned and ready for each performance.
- Attend rehearsal, technical, dress and costume understudy rehearsals as required.
- Deal with emergency repairs to costumes.
- Ensure that work materials and all costumes are kept in a tidy and secured manner.
- Ensure that security, safety and good housekeeping procedures for the department are properly carried out.
- Comply with the Manager's Health and Safety and other policies at all times.

Person Specification

The post-holder must have the following:

- The ability to work under minimum supervision and to adapt work in accordance with performance requirements.
- The ability to work as part of a large team.
- Good communication skills.
- Hard-working and committed attitude.
- Extensive experience with styling and dressing for live performance/theatre.
- Strong sewing skills.
- The ability to adapt work in accordance with performance requirements.
- The ability to manage speciality cleaning of theatrical costumes and the repair/maintenance of costumes.
- The Assistant must have the confidence to dress performers at short notice.

Smoking Policy Please note that the usual place of work, Aldwych Theatre, is a no-smoking building.

Alcohol Policy All staff are expected to remain alcohol free during working hours and take personal responsibility for presenting themselves in a fit state for work i.e. alcohol free.

Outline of Terms and Conditions

TITLE OF POST: Wardrobe Assistant

START DATE: Mid-June.

SCHEDULE: 8 performances Tuesday-Sunday performances (Monday rest day). Sunday performances included as standard as per SOLT/BECTU Variation agreement. Ad hoc rehearsal and press/marketing calls.

PAY: £700 per week.

Application Procedure

To apply, please send a CV and a short covering letter (no more than one page) outlining your suitability for the role, together with a completed equal opportunities monitoring form to jobs@mrluk.com by noon 10th June 2022 (quoting WARDROBE ASSISTANT in the subject line).

We are committed to embracing diversity and inclusion across all departments and recognise that relevant skills and experience may come from a non-theatre work setting or home context. Flexible working practices will be considered.