



## Job Description

### WIGS ASSISTANT

Reports to Head of Wigs Hair and Make-up (WHAM)

### The Show

Featuring her much loved songs, TINA – The Tina Turner Musical is written by Olivier Award-winning playwright Katori Hall and directed by the internationally acclaimed Phyllida Lloyd. Opened in 2018 the show plays at the Aldwych Theatre in London's West End.

### Purpose of Job

Wig Assistants are responsible for setting wigs ready for the performance, assisting cast members with wig/hair changes backstage and maintaining and washing wigs. The Designer's original specification and look of the production must be maintained.

### Duties and Responsibilities Include

- Assisting the actors in performances with dressing in their wigs/styling their hair, including quick changes.
- To clean and dress/set wigs daily so they are in working order for each performance.
- To cut/style hair as required.
- Attend rehearsal, technical, dress and costume understudy rehearsals as required.
- Deal with emergency repairs to wigs.
- Recognise where maintenance work needs to be carried out on a wig and report to the Head of WHAM.
- Help actors to change out of wigs at the end of performance and to return wigs to the WHAM department ready for cleaning/resetting.
- Ensure that work materials and all wigs are kept in a tidy and secure manner.
- Ensure that security, safety and good housekeeping procedures for the department are properly carried out.
- Report any losses and unsafe practices in dressing rooms to the Head of WHAM.
- Comply with the Manager's Health and Safety and other policies at all times.

### Person Specification

The post-holder must have the following:

- Experience with styling and dressing wigs and hair.
- The ability to wash and maintain wigs to the specified standard.
- The ability to work under minimum supervision and to adapt work in accordance with performance requirements.
- The ability to work as part of a large team.
- Good communication skills.
- Hard-working and committed attitude.

### Desirable

- Experience working with Afro hair.
- Experience working in live performance/theatre.
- Experience of cutting hair.

**Smoking Policy** Please note that the usual place of work, Aldwych Theatre, is a no-smoking building.

**Alcohol Policy** All staff are expected to remain alcohol free during working hours and take personal responsibility for presenting themselves in a fit state for work i.e. alcohol free.

### Outline of Terms and Conditions

TITLE OF POST: Wigs Assistant

START DATE: ASAP for a 3 month fixed term contract (subject to extension).

SCHEDULE: 8 performances Wednesday - Monday performances (Tuesday rest day). Sunday performances included as standard as per SOLT/BECTU Variation agreement. Ad hoc rehearsal and press/marketing calls.

PAY: £700 per week.

### Application Procedure

To apply, please send a CV and a short covering letter (no more than one page) outlining your suitability for the role, together with a completed equal opportunities monitoring form to [jobs@mrluk.com](mailto:jobs@mrluk.com) by noon 20<sup>th</sup> June 2022 (quoting WIGS ASSISTANT in the subject line).

*We are committed to embracing diversity and inclusion across all departments and recognise that relevant skills and experience may come from a non-theatre work setting or home context. Flexible working practices will be considered.*